



## Short Guide to QCTMS ePRO

### 1. Activate your account

You only have to activate your account once in the beginning!

1. Select the **activation link** you received via email/SMS.
2. **Activate** your account by entering your email address / mobile number and choosing a 4-digit PIN.
  - o The **PIN** may contain numbers and/or letters.
  - o You will use this PIN each time you log in to your ePRO account – it is therefore advisable to select a PIN that you can easily remember.
  - o If you ever **forget your PIN**, ask your physician to reset your ePRO account and select a new PIN.

You will receive a **confirmation email/SMS** that will confirm your account activation. Congratulations on establishing your ePRO account successfully!

### 2. Logging in

1. Select the **link** provided in the confirmation email/SMS.
2. Select **Sign In** (1), then enter your **PIN** in the appearing window (2) and select **Request new session code** (3) to request a new **session code**.
3. Enter your new session code that you will receive via email/SMS in the appearing window and log in to start your ePRO session.

Please use this link to activate your account:  
<https://epro.qctms.de/sis/0uHXs7>

#### 1.1: Activation link

Activate Your Account

Your email address:

Choose your PIN:

**Activate My Account** >

#### 1.2: Account activation

**Welcome to QCTMS ePRO**

1 **Sign in** >

**Step 1/2: Request Session Code**

To protect your privacy, each login requires a single use session code!

Please enter your PIN:

2  Your PIN

3 **Request new session code** >

#### 2: Logging in

### 3. Completing Questionnaires

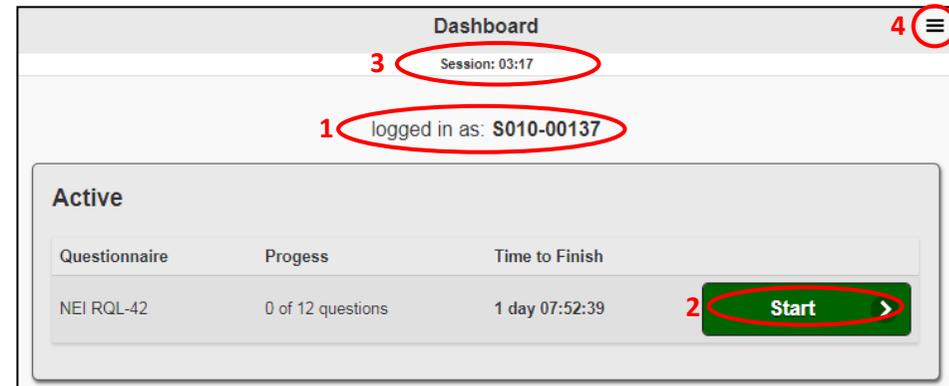
1. After entering your session, you will see your **Dashboard**. Here you can find a variety of useful information:

- The personal study identification number (1) of your account.
- The section **Active** displays all currently available questionnaires. Select **Start** (2) to begin answering the questionnaire. You may interrupt this process at any point and return later to complete the questionnaire!
- If available, any previous questionnaire to which you may still change your answers will also be displayed here (section **Revision**).
- For security reasons, your session will be terminated after 10 minutes of inactivity. A **timer** (3) indicates this at the top of your screen.

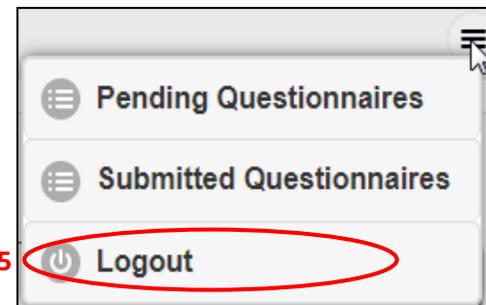
2. Select the **menu** (4) for further options.

- The menu allows for you to view all scheduled and all previously submitted questionnaires.
- If you have completed your session, please use the **Logout** button (5) to log out.

**If you have any trouble with your QCTMS ePRO account or the login procedure, please contact your physician for assistance.**



3.1: Dashboard



3.2: Menu